



Trinity Church of the Nazarene

Our mission is to shine God's Light of truth and love into our world by meeting needs and building relationships that glorify God through the power of the Holy Spirit.

"Loving people to Christ!"

Employment Application

Important: When you submit this Application, this will signify that you understand and agree with all statements made on the Applicant's Statement at the end of this document.

Applicant Information

Full Name: _____ Date: _____

Address: _____
Street Address *Apartment/Unit #*

City *State* *Zip Code*

Phone: _____ Email: _____

Social Security Number: _____ Birthdate: ____/____/____
Month/Date/Year

Position Applied for: _____

Identify any person related by blood or marriage that works for Trinity _____

Have you ever worked for Trinity before? _____ If yes, when _____

Are you a citizen of the United States? _____ If no, are you authorized to work in the US? _____

Have you ever been convicted of a criminal offense (felony or misdemeanor, except for minor traffic violations)? _____

You must answer "yes" if you have been found guilty by a jury, pled guilty, or entered into a plea agreement, including a deferred sentence or deferred judgement arrangement, in connection with a criminal charge. If the conviction is the subject of records sealed or expunged under court order, you need not respond.

If your answer is "yes," provide, for each conviction: The date of conviction, the name and address of the court where the conviction was entered, and the nature of the offense involved. (A conviction record will not automatically be a bar to employment, and factors such as your age at the time of the crime, seriousness and

nature of the violation, time elapsed since the crime, and subsequent rehabilitation will be taken into account. Please describe these special factors, if any.) _____

Have you ever been subject to investigation, disciplinary action or discharge by an employer, a licensing agency, volunteer organization, or college or university, for any of the following: harassment, hazing, violent conduct, child abuse or neglect, or theft, embezzlement, misuse of property, or alteration of records? _____

If the answer is "yes," provide the following information: date and nature of action taken; reason for action taken; name and address of employer or organization involved; name and telephone number of a person familiar with the circumstances. _____

Employment Information

Are you currently employed? _____ If you are hired by Trinity Church, will you have any commitments to another employer that might affect your employment with us? _____

Available start date: _____ Are you available to work: _____
Full-time/Part-time/Temporary

If you are only available to work part-time, please specify days and times: _____

Previous Employment Information

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Please explain your activities during any gaps in employment in excess of 3 months. Do not include leave or time off due to illness or medical treatment. _____

Please describe all self-employment, business ownership, and consulting/contractor work experience, in which you have been involved from age 18 onwards. Start with most recent experience. _____

Education Information

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO
 Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO
 Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO
 Degree: _____

References

Not employers or relatives -- List at least four, two professional and two personal, including one who is a pastor or other spiritual advisor.

Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____

Volunteer and Community Involvement

Please describe all voluntary and charitable work in which you have been involved from age 18 onwards. Start with most recent experience. _____

Are you involved with a local church? _____ If yes, Church Name: _____

Denomination: _____ Pastor: _____

Address: _____

Phone: _____

Briefly describe your involvement in your local church. If no, please explain: _____

List your current and past involvement with any other church or religious organization, including all ministry leadership work and college or school groups, including, for each group, name of group, address and phone number, nature of your involvement and dates of involvement, and who would know you best, with phone number or email address. _____

Faith History and Outlook

Give a summary of your life including your home background, how you came to Christ, spiritual development, and any major spiritual lessons and turning points. _____

Briefly describe your current walk with God and what He has been teaching you over the past year. _____

Please include any other information you think would be helpful to us in considering you for employment in the position(s) for which you have applied, such as additional work experience, articles/books published, activities, accomplishments, honors, etc. _____

Statement of Faith

We support the beliefs stated in the Church of the Nazarene Manual, 2013-2017, under THE CHURCH Article IV. Agreed Statement of Belief, 20-20.8. These beliefs are summarized below. For more information please see the Manual.

We believe:

1. In one God—the Father, Son, and Holy Spirit.
2. That the Old and New Testament Scriptures are inspired by God and contain all truth necessary to faith and Christian living.
3. Human beings are born with a fallen nature, and are, therefore, inclined to evil.
4. Repentance, which is a sense of sorrow for wrong things we have done and asking God's forgiveness are necessary to restore one's relationship with God.
5. Repentance and belief in Jesus Christ will save people from sin.
6. We believe that God works in our lives to transform believers into the likeness of Christ. We call this process sanctification.
7. Our Lord will return, the dead will be raised, and the final judgment will take place.

Applicant's Statement

I affirm that all the answers and information I have provided on this Application are accurate and complete to the best of my knowledge. I understand and agree that, if I have provided Trinity Church inaccurate or incomplete information on this Application, or at any other step in the hiring process, Trinity Church may discontinue consideration of my Application, withdraw any offer of employment, or (if I have been hired) terminate my employment immediately, even if I did not know of the inaccuracy or lack of completeness, and regardless of when discovered.

I understand and agree that Trinity Church is a non-profit Christian religious organization and ministry community. I understand and agree that all employees of Trinity are part of its ministry community and as such must share and accept, and live in accordance with, the religious beliefs, values and lifestyle practice of The Church of the Nazarene, both at work and outside of work.

I share and accept and, if employed by Trinity Church, will live in accordance with, its religious beliefs, values, and lifestyle practice, including its Statement of Faith and Mission Statement as stated above both at work and outside of work. I understand and agree that this Application is not, and is not intended to be, a contract of employment. I understand and agree that employment with Trinity Church is employment at will. This means that, if I am hired by Trinity Church, Trinity Church is free to terminate my employment at any time, with or without advance notice, and for any reason, and that I am free to resign from employment with Trinity Church at any time, with or without advance notice, and for any reason.

I authorize Trinity Church to conduct an investigation concerning my background, record and suitability for employment with Trinity Church. I specifically authorize Trinity Church, as it deems appropriate, to contact all references, educational institutions, past employers, organizations and other persons identified by me on this form or in any other submission or statement I may make in the hiring process. I also authorize Trinity Church to conduct a criminal background investigation concerning me, again, as Trinity Church deems appropriate. I hereby waive and release Trinity Church and its pastors, employees, agents and representatives, and all references and other persons who provide information concerning me, from any and all claims that might arise from reviewing and processing my application and conducting the above-referenced background investigations.

Signature: _____ Date: _____